

Canon Collins Trust and University of London Scholarships for Master of Laws by distance learning Guidelines for Applicants 2017



General Information

Canon Collins Trust invites applications for scholarships to study for the Postgraduate Certificate, Postgraduate Diploma and/or the Master of Laws (LLM) by distance learning at the University of London in 2017. Applicants can start at any level, and do not need to complete the whole programme. For example, applicants can start at Postgraduate Certificate level and work their way through to the LLM, or can stop after completing the PG Certificate. Applicants who have completed an undergraduate degree may start at LLM level, skipping the PG Certificate and Diploma.

These scholarships are made possible by the generosity of [University of London International Programmes](#) which shall waive full tuition and examination entry fees for four scholarship recipients. Local examination fees are not included. Scholarship recipients have between 1 to 5 years to complete the qualification, and continued registration on the course is dependent upon satisfactory progress and academic reports. For more information on the course please view the prospectus [here](#).

University of London International Programmes and Canon Collins Trust will jointly select the recipients of this award.

Are you eligible?

In order to be eligible for a scholarship, applicants must be in possession of the necessary qualifications required for admission to the programme. Please see [here](#) for information on the admission requirements of the university. Note that you do not need to be admitted to the programme *before* applying for the scholarship, but you will need to apply separately for admission if you are selected for a scholarship.

Canon Collins Trust requires applicants for this scholarship to be:

- a national of, or have refugee status in, one of the following countries: Angola, Botswana, Lesotho, Malawi, Mozambique, Namibia, South Africa, Swaziland, Zambia, Zimbabwe
- normally resident in one of these countries
- in possession of the necessary qualifications required for admission to the programme
- currently employed in full or part-time work;
- able to commit a minimum of 10 hours to study per week.

Please apply only if you are eligible.

Application Process

We accept applications through our online form between Monday **17 October 2016** and Friday **13 January 2017**. The online application form can be found on the Canon Collins Trust website. You will find full instructions online when you start a new form.

All applicants are required to submit the following supporting documentation:

- ID document (the following are acceptable: passport, birth certificate, driver's license)
- Academic transcripts, if applying for LLM
- Degree certificates, if applying for LLM, or school/other certificates

- Reference letters from two referees
- A copy of your two most recent payslips.

Ideally, you should submit an academic reference and a reference from an employer. If you are applying to start at PG Certificate level and have not attended university you may supply two work references.

You should ask your referees to write a reference that relates to your application for this award and reflects how you meet the selection criteria below. It should outline your strengths as an applicant, demonstrate your capacity to study at the level required, and identify your potential impact in the future.

It is your responsibility to ensure that your application is complete and accurate before submitting your application online. All sections of the form need to be complete before the system will allow the application form to be submitted. Information can be saved and the application form edited until the applicant chooses to submit.

Applications will not be accepted by email, fax or through the post.

Timetable

The deadline for applications is **13 January 2017**. Late applications will not be considered. Please do not email us to ask about the outcome of your application. All notifications will be by email so please make sure you provide an accurate email address. We will let you know the outcome of your application in February 2017.

Getting a place on your course

You must apply to the University of London **separately** to secure a place on this course. You can apply for admission to this course online at www.londoninternational.ac.uk/onlineapps/ If you are offered a scholarship but fail to get a place on a course, we will withdraw the offer.

How many scholarships are available?

There are four scholarships available in 2017. The Trust makes awards on the basis of available funding and suitable applicants. It is highly competitive. Please apply only if you meet all the criteria.

Selection Criteria

In selecting scholars, the Canon Collins Trust will apply a number of criteria including academic merit, work experience, need and the potential to contribute to southern Africa's future prosperity. We are looking for future leaders in their fields and therefore demonstrable leadership qualities are important.

Applicants for all 2017 scholarship programmes will be assessed on the basis of the information that they supply on their application form against the criteria outlined below:

1. Academic Record and References

Applicants should have a minimum of a good undergraduate degree (in any field, not necessarily law) if they are applying for admission to the LLM and excellent references.

2. Work Experience

We favour applications where there is a demonstrable continuity between the applicant's current profession, career ambitions and this course of study.

3. Relevance

We favour applicants who can describe why this choice of course fits with their ambitions to make a difference in their sector. Please note that applicants need to be clear on their intended area of specialisation, and be able to articulate how this will enable them to meet their career goals.

4. Leadership Competencies

Applicants will be asked to demonstrate how they have developed their leadership skills in the workplace, academia or in their personal life. Priority will be given to those who can describe an occasion/s in which they have used their skills to formulate a shared vision or strategy, build strategic relationships and networks, support peers and mentor others, and/or deliver results that have led to innovation and step changes. Canon Collins places a great deal of emphasis upon the leadership potential of individuals.

5. Commitment to Country/Community

We will favour applicants who most clearly show a desire to be part of and to contribute to the future prosperity of southern Africa.

6. Application form

The application form matters. Applicants should:

- Demonstrate a good command of the English language;
- Answer all of the questions properly and completely; and
- Complete the application and deliver all supporting documents in a timely manner.

Submit your completed form and supporting documents no later than **13 January 2017**.

Good luck! We look forward to receiving your application